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### **BTCN Land Use Study Request for Proposal**

Boston-Thurmond Community Network (BTCN) seeks a contractor to lead a land use study in the Boston-Thurmond neighborhood in Winston-Salem, North Carolina. The Contractor shall provide the following services:

- Land Use Study in the Boston-Thurmond Neighborhood (see attached map). Services will include:
  - Number (and addresses) of owner-occupied homes
  - Number (and addresses) of rental properties
  - Number (and addresses) of city-owned property
  - Number, addresses, and contact information for landlords w/multiple safety & health violations listed with the City of Winston-Salem.
  - Number, addresses, and contact information for absentee owners with vacant property
  - Vacant Lot Appraisals
  - Site Assessment/Feasibility Study for future housing development of new single-family homes, tiny homes, and/or multi-family units
  - Recommendation of Alternate Uses for Lots Unsuitable for Development (ie. pocket parks, walking trails, community gardens, green space, etc.)

**General Terms:** The Contractor shall provide the Service listed above for the Boston-Thurmond Land-Use service, in consideration for payment of no more than \$50,000 (Fifty Thousand Dollars). The term of the Service shall be three (3) months, from the date entered in on a signed agreement, unless the parties agree to an extension, in writing. At the conclusion of this time period, the Contractor shall have completed all tasks, rendered all required services and produced necessary documentation of completed Services (identified above), within 10 business days of completion date.

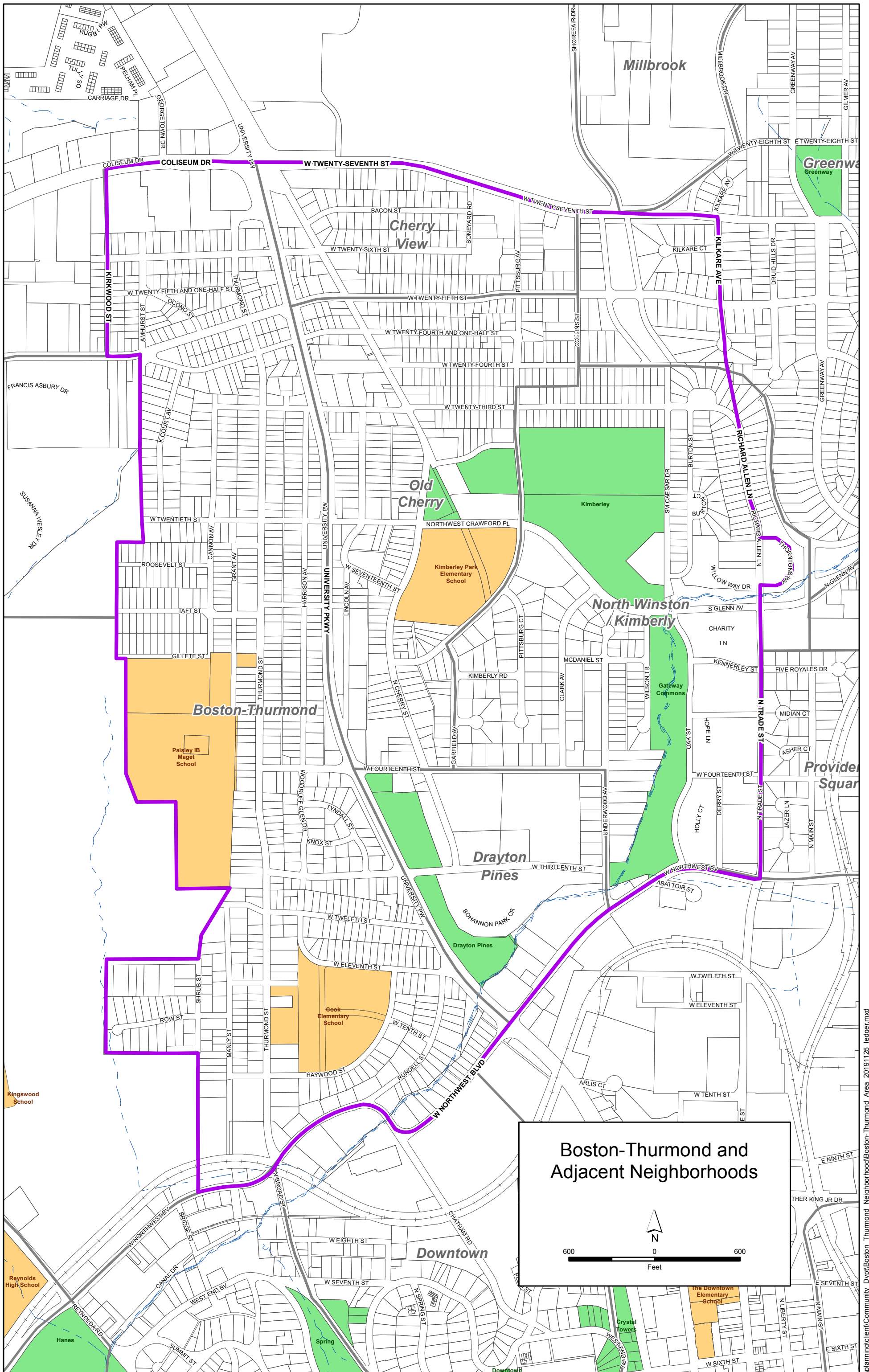
The Contractor and its agents, employees and subcontractors shall perform the Services herein with the degree of care and skill ordinarily exercised, under similar circumstances, by similar contractors/consultants/service providers in the same general location.

Any company, firm, or independent contractor with skill, capacity, and interest in responding to the services listed in this RFP shall respond with a proposal that includes a scope of work and timeline for completing all services listed above. Additionally, any responding firm must provide a statement of its professional qualifications and experience in performing land use studies, including information on professional licenses or certifications held by principals of the firm.

Proposals must be submitted to Boston-Thurmond Community Network by December 23, 2022. Proposals can be submitted via email to Regina Hall at [info@bostonthurmondunited.org](mailto:info@bostonthurmondunited.org) or by mail. BTCN values workforce diversity. Women and minorities are highly encouraged to submit a proposal.

Mailed submissions should be sent to the following mailing address:  
Boston-Thurmond Community Network, P.O. Box 961, Winston-Salem, NC 27102

General questions regarding the RFP can be directed to Regina Hall (Executive Director) at 336-769-6253 or [regina@bostonthurmondunited.org](mailto:regina@bostonthurmondunited.org)



**Boston-Thurmond and Adjacent Neighborhoods**

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